

# First Assembly of God Room Reservations for 2025

- Approved
- Disapproved
- Approved-Contingent

Requests are due **ONE WEEK PRIOR** to event

Leader's Approval: \_\_\_\_\_ Email: \_\_\_\_\_

Person Responsible for Event: \_\_\_\_\_ Email: \_\_\_\_\_

Ph(h): \_\_\_\_\_ Ph(c/w): \_\_\_\_\_

Event Name: \_\_\_\_\_ Ministry: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Event Date (Start): \_\_\_\_\_ Time: \_\_\_\_\_ Event Date (End): \_\_\_\_\_ Time: \_\_\_\_\_

## Room(s) Requested (check all that apply)

- 101
- 102
- 105
- 106
- 107
- 108
- 109
- 110
- 111
- 112
- 113
- 114
- 116A
- 116B
- 116C
- 117
- 202
- 203
- 206
- 207
- Prayer Room
- Music Room
- Sanctuary
- Foyer
- AFC
- Nursery
- Courtyard
- Basketball Court
- Kitchen (use separate form)
- Other \_\_\_\_\_ (e.g. Weight Room, Upper Parking Lot, Lower Parking Lot)

## Equipment Requested (indicate amount)

Chairs: \_\_\_\_\_ Tables: \_\_\_\_\_ Flat Screen TVs: \_\_\_\_\_ DVD Players: \_\_\_\_\_

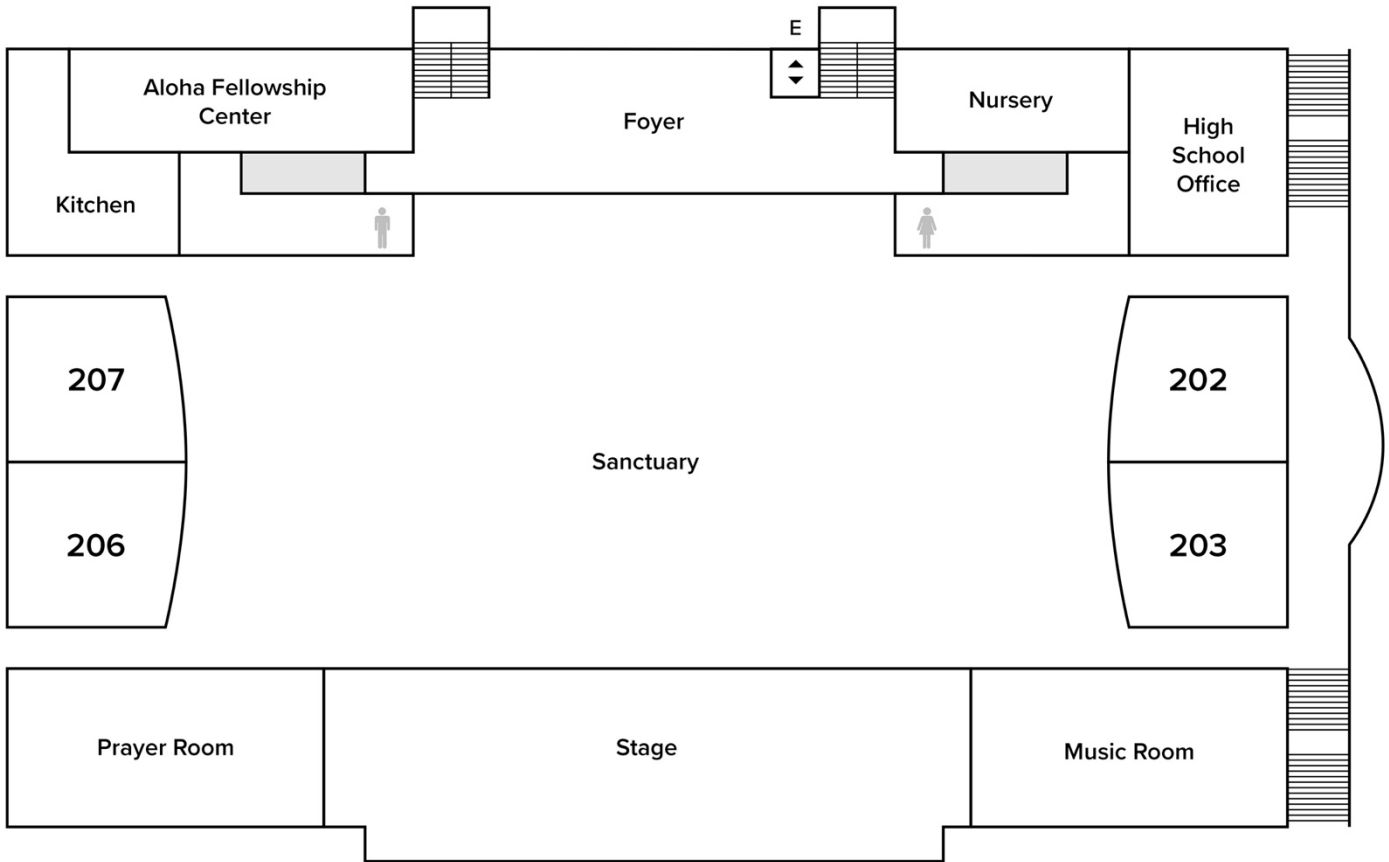
Other: \_\_\_\_\_

## Date(s) Requested (circle all that apply)

January							February							March							April							May							June												
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
			1	2	3	4						1							1							1																					
5	6	7	8	9	10	11	2	3	4	5	6	7	8	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14						
12	13	14	15	16	17	18	9	10	11	12	13	14	15	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21						
19	20	21	22	23	24	25	16	17	18	19	20	21	22	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28						
26	27	28	29	30	31	23	24	25	26	27	28	23	24	25	26	27	28	29	27	28	29	30	25	26	27	28	29	30	31	29	30																
													30	31																																	
July							August							September							October							November							December												
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S						
			1	2	3	4	5						1	2							1	2	3	4	5	6														1							
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13						
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20						
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27						
27	28	29	30	31	24	25	26	27	28	29	30	28	29	30	26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31																
							31												30																												

**Note:** Ministries and individuals are responsible for setting up and breaking down as well as cleaning room(s) and areas used.  
**Saturday events:** Room(s) and/or other areas are to be cleared out by 3:00 pm.

U P P E R F L O O R



L O W E R F L O O R

